

CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION
Architectural Control Committee
Exterior Change/Improvement Approval Request Form

Date of Receipt: _____

This completed application must be received by the ACC by the Thursday prior to the monthly Board meeting in order to be reviewed at the next meeting of the Architectural Control Committee. The Board meets the 3rd Monday of each month (except December).

NAME (PLEASE PRINT): _____

STREET ADDRESS: _____

PHONE NUMBER(S): _____

E-MAIL ADDRESS: _____

The Declaration of Covenants, Conditions and Restrictions (the “Deed Restrictions”) for Centennial Valley specifies that all improvements must be approved in writing by the Architectural Control Committee before construction begins. To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed improvement.

If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from their property. Any homeowner considering any exterior improvement to their property is urged to review the recorded deed restrictions prior to initial request.

The plans and specifications to be so submitted will not be considered complete without all of the following items (unless waived by the Committee).

- ☛ **A plot plan or survey** showing the location and dimensions (including elevation) of all existing and proposed changes/improvements.
- ☛ Complete and detailed building plans, material listing, and specifications. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described.

APPROVAL REQUESTED (check all that apply):

- FENCE DECK PATIO POOL SWIMMING POOL
 STORAGE BUILDING HOUSE LANDSCAPING DETACHED GARAGE
 HOME ADDITION OTHER (specify) _____

DESCRIPTION OF IMPROVEMENT (continue onto additional pages, if necessary):

Who will do the actual work on this improvement?

Homeowner Contractor name & phone# _____

Circle all that apply:

DECK, PATIO, OR POOL:

Dimensions of structure: _____ Height _____ Width _____ Length

Minimum distance from property lines: _____

Materials to be used: _____

LANDSCAPING (INCLUDING POND, RETAINING WALL, TREE, NEW BEDS):

Dimensions: _____ Height _____ Width _____ Length

Materials to be used: _____

DETACHED GARAGE, POOL HOUSE, HOME ADDITION, OR STORAGE BUILDING:

Dimensions: _____

Greatest height of outbuilding & support structure (measured from ground) _____

Exterior and roofing materials consistent with residence (check one) Yes No

Structure will observe setback lines and easements (check one) Yes No

Materials to be used: _____

I understand that the Architectural Control Committee will act on this request with 30 days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the ACC Committee. I understand that all construction will meet the City codes and that the ACC Committee approvals do not override the City codes but rather are intended to work with them.

Homeowner's Signature

Date

Construction Start Date

Estimated time of completion

Return this form with all required documents to cvna.message@outlook.com