

**CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION
MINUTES for Board Meeting**

DATE:	August 8, 2016	TIME:	8:00 p.m.	PLACE:	CVCC
PRESIDENT:	Linda Beene Ballard	SECRETARY:	Mindy Pipkin	TREASURER:	Ted Smith

MEMBERS:					
"X" In attendance; "A" Absent; "S" Substitute sent; "R" Representative attended; "G" Guest					
X	Linda Beene Ballard	X	Shane Henry	X	Ed Ellis
X	Mindy Pipkin	X	Phyllis Simon	G	Cory Sanders, CPA
X	Jim Binum	X	Ted Smith		
X	Peggy Woosley	X	LaTresha Woodruff		
X	Kris Adams	X	Wayne Mannis		

Summary of Topics, Decisions/Conclusions and Next Step/Action:				
TOPIC	MAIN POINTS	DECISIONS/CONCLUSION	NEXT STEPS/ACTION	PERSON RESPONSIBLE for FOLLOW UP
Call to Order	For organizational purposes, meeting was called to order by Peggy who nominated Shane to chair and Linda to record, seconded, passed.	Shane nominated Linda for president, Phyllis nominated Shane for VP, and Shane nominated Mindy for secretary & Ted for treasurer.	Nominations ceased, all approved.	
Cory Sanders	Cory suggested development of "sinking fund" to support 5 & 10 yr plans; explained 90% rule. Phyllis reported mailing all invoices on Aug 1, first ever on time and accurately addressed. Discussed changing investment to tax-free municipal bonds, which Cory approved but Jim discouraged.	Need to change signatures on bank accounts to Linda, Shane, & Ted.	Pick up cards and get signatures.	Linda
Approval of minutes	For meeting of July 11, 2016.	Jim moved approval of July 11 minutes, Shane seconded, passed.	Shane will post minutes to web site.	Shane
Ratification of e-votes	Consideration of e-votes including additional to agenda of \$100 gift card for David Smith, 7/18	Peggy moved to ratify e-votes, Phyllis seconded & passed.	Notify any necessary parties.	
Financial reports	Ted reviewed financial reports prepared by Cory; Board agreed that Ted will sign income tax forms & pay \$500 fee to Sanders. Peggy suggested that Wayne visit Littons about dues.	Wayne will visit Littons about dues check.		Wayne, Ted

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Discussion of sliver lot landscaping	Was reported that Hal Crafton has pledged \$3000 to landscape lot at entrance to Reserve & water connection/RPZ is near.	Agreed to seek bid for Phase I to install water meter, sprinkler connections & select shrubs along fence. Phase II for center.	Shane agreed to construct RFP, solicit bids, provide to Board. Expect cost to be \$5-6K; \$3K paid from Repairs & Maint.	Shane
Landscaping & Sprinkler contract	Discussion took place on current contract; Ed & Jim suggested getting info on replacing some water connections for sprinklers, perhaps as part of long-range plan.	Peg moved to notify Cabe that CVNA will rebid current landscape & sprinkler contract, Jim seconded & passed. Phyllis moved, Ted seconded & passed to develop RFP based on distributed skeleton copy. Agreed that research with Conway Corporation would be done for purpose of replacing water lines.	Linda will draft letter to Conway Sprinkler & Landscaping, Jim will deliver to Cabe. Shane will draft RFP's for new service, likely need two. Ed & Jim will develop plan, cost estimates for replacing certain water connections & sprinklers.	Linda, Jim Shane Ed, Jim
Mailbox painting	Estimated that 81 mailboxes need to be painted @ about \$4000 ;	Agreed that Ed will confirm plan for & board members will talk with neighbors, seek input on idea.	Include idea in CVNA posting, seek input.	
Security camera video storage	Agreed to table this agenda item & discussion until new entrance plans are provided.			
Covenant Violations	Two reported violations were recorded and owners were notified.		Will obtain email system for notifying residents of covenant violations	Linda
New Business	Linda suggested developing a work plan & timeline for the year. Was proposed that the ACC committee be active in reviewing and recommending architectural plans for new homes to the Board.	Peg & Phyllis agreed to help draft a work plan for Board use. Agreed that Ed, Shane & LaTresha would serve on Architectural Control Committee		Linda, Phyllis, Peg Ed, Shane, LaTresha
Adjournment	No further business	Linda moved, Phyllis seconded, passed to adjourn.	Next meeting dates are Sept 19, Oct 17 & Nov 21 @ 6 pm @ CVCC	

ADJOURN MEETING: Meeting adjourned at 9:30 p.m.

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By: <u>Mindy Pipkin</u> Date: <u>August 8, 2016</u>				