

**CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION
MINUTES for Board Meeting**

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|-------------------|-------------|-------------------|---------------------|-------------------|------|
| DATE: | 2/15/16 | TIME: | 6:00 p.m. | PLACE: | CVCC |
| PRESIDENT: | David Smith | SECRETARY: | Linda Beene Ballard | TREASURER: | |

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|--|---------------|---|-------------------|--|--|
| MEMBERS: | | | | | |
| "X" In attendance; "A" Absent; "S" Substitute sent; "R" Representative attended; "G" Guest | | | | | |
| X | David Smith | X | Shane Henry | | |
| X | Jim Binam | X | Phyllis Simon | | |
| X | Linda Ballard | X | Ted Smith | | |
| X | Peggy Woosley | A | LaTresha Woodruff | | |
| X | Kris Adams | X | Marcus Nichols | | |
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| Summary of Topics, Decisions/Conclusions and Next Step/Action: | | | | |
|---|---|---|---|---|
| TOPIC | MAIN POINTS | DECISIONS/CONCLUSION | NEXT STEPS/ACTION | PERSON RESPONSIBLE for FOLLOW UP |
| Approval of minutes | For meeting date of January 11, 2016 | David moved approval, Jim seconded & passed. | Upload minutes to website | Linda |
| E-votes | Consideration of ratifying e-votes listed on agenda: Approval of Nuuo sales on eBay (Jan 27), ACC Approval of 5400 LC (Feb 9) | Peggy moved, Phyllis seconded and passed to ratify e-votes | Notify builder | David |
| Financial Report | Report was made on effort to work with county assessor's office, asset/liability statement was reviewed, pointed out that dues income includes payment of maintaining Schluterman's fence. Aging summary shows those w/unpaid dues. | Jim moved to send last warning letter to those on Aging list, then placing lien on homes, David seconded and passed. | Shane will formulate letter | Shane |
| Appointment of Treasurer | With much previous experience in similar roles in other organizations, board member Ted Smith agreed to serve as Board Treasurer. | David moved, Shane seconded and passed to appoint Ted Smith as CVNA Treasurer. | Ted will become familiar with records and his name will be added to accounts. | Ted |
| Add'l Bd. member | Ed Ellis has been serving as Board consultant for ACC matters, now agrees to be Bd member. | David moved, Jim seconded and passed to appoint Ed Ellis to Board. | David will approach Ed Ellis about the Board position. | David |
| Attorney Hire Discussion | Discussion ensued about engaging Attorney Cliff McKinney to represent CVNA. | David moved, Kris seconded and passed to engage McKinney with Shane to be POC for him, asking to use staff as much as possible. | Engagement letter will be sent. | Shane |

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| Policies & Procedures Update | Kris made report on his efforts to prepare a draft of CVNA Board's policies and procedures using ideas from other POA's, current CVNA actions. | | Draft will be circulated and Bd. member comments received. | |
| Nuuo sale | Ted reported that check has been received. | | Deposit check. | Ted |
| Social Coordinator | Plans to more closely connect to social events sponsored by CVCC were discussed. | Decided to pursue CVCC connection; agreed to support Bay Town social as in previous years. | | |
| Speed Bump painting | David reported on continuing efforts to get support from city officials for painting speed bumps and bars. | Additional letters and calls will be made. | | |
| 5225 BP Daycare | Continuing monitoring of operating business out of home is being done. | Resident asserts that no day care business is being operated. | | |
| Covenant violations | Emails were sent to violators as noted on agenda. | | | |
| Fencing on LC lot | Reported that Keller Johnson has purchased lot on LC; plans to fence near street & maintain lot. | | | |
| ACC request | Recent proposals for pergola at 4735 BH and backyard landscaping at 5360 BP were reviewed. | Ted moved, Jim seconded and passed to approve proposals. | Notify homeowners | David |
| Adjournment | Agenda discussion concluded. | David moved, Shane seconded to adjourn at 7:25 p.m., passed | Next meeting is March 14, 2016 @ 6:00 p.m. | |

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| ADJOURN MEETING: | Meeting adjourned at 7:25 p.m. By: <u>Linda Beene Ballard</u> Date: <u>February 15, 2016</u> |
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