

**CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION
MINUTES for Board Meeting**

DATE:	November 16, 2015	TIME:	6:00 p.m.	PLACE:	CVCC
PRESIDENT:	David Smith	SECRETARY:	Linda Beene Ballard	TREASURER:	LuAnn Deere

MEMBERS:					
"X" In attendance; "A" Absent; "S" Substitute sent; "R" Representative attended; "G" Guest					
A	David Smith	X	Shane Henry	G	Ray Simon
A	Jim Binam	X	Phyllis Simon	G	Richard Coran
X	Linda Ballard	X	Ted Smith		
X	LuAnn Deere	X	LaTresha Woodruff		
A	Kris Adams	X	Marcus Nichols		
		X	Peggy Woosley		

Summary of Topics, Decisions/Conclusions and Next Step/Action:				
TOPIC	MAIN POINTS	DECISIONS/CONCLUSION	NEXT STEPS/ACTION	PERSON RESPONSIBLE for FOLLOW UP
Approval of minutes	For meeting date of October 19, 2015	Phyllis moved, LaTresha seconded & passed to approve minutes.	Upload minutes to website	Linda
Ratify e-votes	Consideration of ratifying e-votes listed on agenda; e-vote on partial payment for CVCC Halloween party was questioned. Later vote was confirmed and included by consensus.	Marcus moved, Ted seconded & passed to ratify e-votes since last meeting.		
Treasurer's report	LuAnn reported \$15,900 in accounts receivable as of Oct 31, 2015. Aging summary as of 11/16/15 provided by LuAnn for follow-up contact by Phyllis.	Shane moved, Marcus seconded & passed to send reminder email for dues payment; then send certified letter to those unpaid within few days.	A certified letter will be sent to those with unpaid dues exercising enforcement under Art 3, Sect 3 of Bylaws	Shane (draft letter)
Accounting RFP responses	Proposals have been narrowed to two.	More information will be secured by committee members Phyllis, Ted & Linda.	Recommendation is forthcoming.	Phyllis, Ted
Financial Procedures Report	Final discussion of report including new procedures which was presented at Sept. mtg.	Marcus moved, Peggy seconded to accept "Report on Review of CVNA Financial Procedures"	Implement policy and procedures.	David
Christmas Decorating	Two proposals were received and reviewed.	Ted moved, Phyllis seconded & passed to accept Crafton Design proposal of \$3200.	Contact both proposers.	David
Camera Data	Discussion on this item was postponed.			

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Fencing resp letter status	Responsibility for maintaining fences was discussed.	Shane will email draft letter to Board members.	Review and comment on letter; disseminate	Shane Board members
Revision of ACC form, #4	Discussed revision of item 4 on ACC New Construction form.	Agreed to modify form to read "front lot line" not "street curb"	Marcus & Shane will revise form.	Marcus
BH, Tyler fence sections	Discussed possible solutions for height of fence sections on Bay Hill just north of Tyler	LaTresha moved, Marcus seconded & passed to raise fence 3 inches	Notify Legacy Fence to adjust metal fence panels	David
Social events coordination	Vickie Gillespie reports gathering team; work will begin on social projects soon.			
Covenant Violations	Covenant violations discussed.	Appropriate action is being taken.		David
No parking on Bay Hill pond	Reported that City of Conway executive declined to erect "no parking" sign at this area.			
Adjournment	Meeting adjourned at 7:33 p.m.		Next meeting is January 11, 2016	
ADJOURN MEETING:	Meeting adjourned at 7:33 p.m. By: Linda Beene Ballard Date: <u>November 16, 2015</u>			