

**CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION**  
**Architectural Control Committee**  
**Exterior Change/Improvement Approval Request Form**

Date of Receipt: \_\_\_\_\_

**This completed application must be received by the ACC by the Thursday prior to the monthly Board meeting in order to be reviewed at the next meeting of the Architectural Control Committee. The Board meets the 3<sup>rd</sup> Monday of each month (except December).**

NAME (PLEASE PRINT): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PHONE NUMBER(S): \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

The Declaration of Covenants, Conditions and Restrictions (the "Deed Restrictions") for Centennial Valley specifies that all improvements must be approved in writing by the Architectural Control Committee before construction begins. To assist in your compliance with this restriction, please complete the following form and submit it with your plans and specifications for the proposed improvement.

If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from their property. Any homeowner considering any exterior improvement to their property is urged to review the recorded deed restrictions prior to initial request.

**The plans and specifications to be so submitted will not be considered complete without all of the following items (unless waived by the Committee).**

- ☛ **A plot plan or survey** showing the location and dimensions (including elevation) of all existing and proposed changes/improvements.
- ☛ Complete and detailed building plans, material listing and specifications. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described.

**APPROVAL REQUESTED** (check all that apply):

- FENCE                       DECK                       PATIO                       SWIMMING POOL  
 STORAGE BUILDING       POOL       HOUSE       LANDSCAPING                       DETACHED GARAGE  
 HOME ADDITION                       OTHER (specify) \_\_\_\_\_

**DESCRIPTION OF IMPROVEMENT (continue onto additional pages, if necessary):**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Who will do the actual work on this improvement?  
 Homeowner \_\_\_\_\_ Contractor name & phone# \_\_\_\_\_

Circle all that apply:

**DECK, PATIO, OR POOL:**

Dimensions of structure: \_\_\_\_\_ Height \_\_\_\_\_ Width \_\_\_\_\_ Length

Minimum distance from property lines: \_\_\_\_\_

Materials to be used: \_\_\_\_\_

**LANDSCAPING (INCLUDING POND, RETAINING WALL, TREE, NEW BEDS):**

Dimensions: \_\_\_\_\_ Height \_\_\_\_\_ Width \_\_\_\_\_ Length

Materials to be used: \_\_\_\_\_

**DETACHED GARAGE, POOL HOUSE, HOME ADDITION, OR STORAGE BUILDING:**

Dimensions: \_\_\_\_\_

Greatest height of outbuilding & support structure (measured from ground)

Exterior and roofing materials consistent with residence (check one)                      Yes                      No

Structure will observe setback lines and easements (check one)                      \_\_\_ Yes                      \_\_\_ No

Materials to be used: \_\_\_\_\_

I understand that the Architectural Control Committee will act on this request with 30 days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the ACC Committee. I understand that all construction will meet the City codes and that the ACC Committee approvals do not override the City codes but rather are intended to work with them.

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Construction Start Date

\_\_\_\_\_  
Estimated time of completion

Return this form with all required documents to the Email listed below:  
**CENTENNIAL VALLEY NEIGHBORHOOD ASSOCIATION/ACC**  
[CVNABoardofDirectors@gmail.com](mailto:CVNABoardofDirectors@gmail.com)  
Or call Current President listed on website @ CNVA.org